Tarves Primary School PTA & School Council Meeting Minutes of Meeting Tuesday 3rd March 2020 7pm

Present: Gill Newlands, Carol Brown, Pete Holland, Mrs Hendry, Mrs Conn, Lynne Mackay, Anna Best, Shannon Dowdles, Nick Grove-White, Marion Jamieson, Liam McKinney

Apologies: Kerry Rettie, Caroline Brown, Joanne Gourley, Pieter Van Derveyver

No	Item	Action
1	Welcome It was noted at the start of this meeting that it was the same parents attending with no representation at all from the Nursery, P1 or P2 parents. Also it was highlighted that Caroline Brown had stepped down as PTA secretary, and as such a new secretary was required. POST MEETING NOTE: This role has since been filled by Lynne Mackay and Anna Best splitting the role.	INFO
2	Financial Report; High level overview given by Treasurer. The account is looking healthgys are in a good situation with £4,729.93 available to assist the school as and when required. The 2018/19 annual accounts have been through the auditors and fully signed off – these are available for review as required.	SD
3	 Matters arising from previous minutes: Discussion/update re Meldrum Active Kids - LMK advised that note would be issued by end of this week (week 10) looking for parent volunteers to take over a pupil group outside of school hours. Halloween 30th Oct TBC. DJ: Ray Still provisionally booked for 30th Oct £85. – Need to 	LMK
	confirm post meeting. LMK to confirm DJ for the 30 th Oct. Hall currently booked by Gary Shaw for football – need to see if he will release / we change date? NG-W has liaised with Gary Shaw who has allowed the school to take over this date – which was greatly appreciated.	LMK
	 AFC Football match 4th April – Unfortunately this match has now been moved to Friday the 3rd April – which is a shame as we have ~30 x persons looking to attend this match. As yet – it is unclear what games AFC will have post the season split but LMK to keep an eye out for games and dates to hopefully still make this happen in the 2019/20 season. 	LMK
3	Beetle Drive Review - General consensus was that it was a good night and well supported. The event made £156 for the PTA funds – but to be clear this is not the reason for running this, it's about getting pupils and	INFO

	parents to meet up outside the school environment and have a good time. With the object being met. All equipment for this event is now back at the school ready for next year.	
4	 Race Night update – planned for Sat. 7th March starting at 7pm Need volunteers on the night – Volunteers for the night are Lynne Mackay, Carol Brown, Jill Moir and Anna Best. Others will be on hand to assist as/when required. To date 44 tickets have been sold – with the venue holding 80, there are still tickets available for anyone who wished to attend. If anyone cannot get tickets on time, feel free to come along and pay at the door. So far only 14 x jockeys remain to be sold which is really good. All prizes (bottle of something) are now in place for the Horse Owners and Jockeys. The last race involves an auction for each horse. This race winner will receive 50% of the overall money raised in this race with the other 50% going to the PTA funds. Other fundraising events on the night will include £1 nearest the bottle – gin and whisky bottles as prizes. 	ALL
6	 Summer Fete 23rd May School will be available on the day to hold events 	Mrs Conn
	 Climbing Wall – Booked – Nick Grove White. Parents to supervise this activity are expected to include Nick Grove-White, Brian Stewart, Steve Moir, Matt McCann and Pete Best. Refresher training on this needs to be completed in advance. NG-W to coordinate with the council. 	NG-W
	 Book BBQ – LMK to confirm this has been booked and reserved. Cooking activities to be completed by Ali Newlands + 3 x Other Volunteers. Need volunteers to collect money and serve drinks. Inflatable Bungee Run – Booked – Caroline/The Hut to supervise it 	LMK
	 Pipe Band / Piper – At the meeting there was some confusion about the status of the usual pipe band who open the school fete. LMK to clarify the situation with these whilst other members of the PTA to investigate alternative options. Alternative and available options should be advised by Friday 13th March. 	CLOSED
	 Book Ice cream van: Little Miss scoops? GN to investigate and book. 	GN
	 Discussion of stalls – LMK to liaise with Nicki to get details of potential & historical stall holders. Usually there are 10 stalls in the school canteen area and it's based on a first come first served basis. 	LMK

	 Co-ordinate list of willing Volunteers to include those not on fb – 	LMK
	LMK to take action on this.	
7	School Council School Reports & Format Mrs Conn confirmed that the school report and format will be changing. Its felt that the current report template isn't very clear, with no real substance behind it. The new template will be colour coded for parents/guardians to better understand their child's progress, explain the terminology used etc. Furthermore the whole process will become slicker in that the report in the main will be developed by the pupil's teacher, who will in conjunction with the child will then review the report and record the pupils' response to it. Reports will then be electronically issued to parents/guardian for review. As this is a new development, parents will for a while he able to get a paper conv of the report upon request	Mrs Conn
	for a while be able to get a paper copy of the report upon request – though longer term, these reports will be issued to all in electronic format. Term Reviews on pupil progress vs Curriculum Mrs Conn also confirmed that the school are currently working their way through developing term reviews per pupil. This will be issued to parents/ guardians looking at all the subjects the pupil is participating in including but not limited to maths, literacy, science etc. This will high dates for the diary for school/class shows which parents/ guardians are invited to, update on homework whilst also highlighting specific areas where parent/guardians can hole the pupils with their education	Mrs Conn
	parent/guardians can help the pupils with their education. Nurture Room Mrs Conn advised that the nurture room (part of the girls old cloakroom) has been progressing well and has received plenty of donations from the local area including sofa's and lave lamps etc. but could do with some soft furnishings like bean bags etc. This room will be available to all school pupils who may need time to take a time out to relax and speak more openly in a calm and peaceful environment.	Mrs Conn
	Pupil Yoga Classes A member of the PTA asked about yoga classes as pupils really enjoyed the taster session earlier in the school year. Mrs Conn advised that Miss McBeath is currently progressing this with mats etc. being ordered so all going well these can commence before the end of term.	Mrs Conn
	Learning Aids - Numicon The new Numicon system is expected to be delivered to the school this week. Its felt that this numeracy tool will aid the pupils enormously in their learning so will be a great addition to the school.	Mrs Conn
	Parent Class Representatives (Nursery-P7) These meetings deal with PTA (mainly surrounds fundraising for the school) AND also school council issues. Recently it has been the same old faces appearing at meetings – however at this meet, there was no representation from nursery group, the P1 or P2 classes. It should be noted that this meeting is a great forum for a parent/guardian to raise any	Mrs Conn / LMK

9	Dates of Future Meetings: • 5 th May 2020 • 8 th September 2020 AGM	
	 Communication methods – update email consent & confirm arrangements with school for best methods of contacting parents. Candyfloss machine – bookings and storage. With Nicki being off work, it was felt that its best that the coordination/letting of the candy floss machine is taken on by the PTA, with the machine being held at the school. Next booking is for Ellon Academy on the 6th March. Treasurer required details of user to refund the deposit when machine has been returned. The School Council and PTA constitution has been updated by MJ with final review to be concluded this week prior to acceptance. Its felt that many parent/guardians do not know what the PTA do for the school and possibly feel that they cannot attend meetings as they cannot help at specific events. LMK & Mrs Conn to generate a note an disuse it to all parents/ guardians detailing what the PTA do, how they contribute to the school and what involvement entails. 	LMK LMK MJ Mrs Conn / LMK
8	 AOCB Rag Bag? This is usually organised around the Easter break. NG-W to liaise with Jane GW to organise this year again. It was noted that monies collected is based on the number of bags filled, not how much is in each bag. 	NG-W
	queries they may have about the school or specifically the class their child is in. Therefore going forward attempts will be made to have at least one parent/guardian representing each class at each meeting. This way the can act as the communication tool to/from the school to the rest of class group. To be clear – attendance is voluntary, but it cannot be left to continue as it is. Eventually the old guard will drip away as their kids move to secondary education and we need new blood with new ideas / views to take over the group and run with this.	