

Tipperty School PTC AGM Committee Meeting

1st October 2019

Attendees: Andrea Elrick Stewart (Vice Chair), Leah Longley (Treasurer) Nicola Gillies, Clare – Anne Buchan (Acting Head Teacher) Sue Harrison (Secretary)

Apologies: Craig Yeoman (Chair), Leanne Park, and Moira McKessick

Item	Notes	Actions
1	<p><u>Minutes of last meeting</u> - agreed as accurate</p> <p><u>Matters Arising</u></p> <ul style="list-style-type: none"> • Changes to Bank signatories to be confirmed once new committee established • New head teacher post – still awaiting update on progress. Danica to be contacted for update • Tesco grant - paid 75% of grant to funds. Andrea to support and manage this project until completion. • Shopping bags, quotes to purchase bag and print = £6.05 per bag complete for small quantities. This was considered not to be a money making project at present. • Pounds for Primaries – no tokens seen at present. Email to be sent from school to encourage parents to hand in tokens to school • Maureen Smith – date agreed as 24th April 2020 at the Station hotel. Andrea to confirm details and booking form etc. • Questionnaire – to be sent to parents asking about the types of activities for Xmas. • Crisp packet collection - on going for Air Ambulance funds 	<p>Chairman</p> <p>Leah</p> <p>Andrea</p> <p>Sue</p>
3	<p><u>Treasurers Report</u></p> <ul style="list-style-type: none"> • No access to bank account at present • No funds added or used as far as is known • Treasurer is currently not a signatory on the account – this needs to be rectified • Account to be audited and a balance sheet to be produced for the next meeting • Signatories to account to be changed over as soon as possible 	Treasurer
4	<p><u>Chairman's Report</u></p> <ul style="list-style-type: none"> • See attached report 	Chairman
5	<p><u>Schools Report</u></p> <ul style="list-style-type: none"> • See attached report • AR reading - changes to be considered to help children engage more and choose their own books • Book Fayre – possibility of working with other schools to make a book event worthwhile numbers wise • Speak to Tesco/Aldi to see if we can sell raffle tickets in their stores 	
6	<p><u>Safeguarding</u></p> <ul style="list-style-type: none"> • No issues raised 	

7	<u>Election of Officers – New office bearers were elected</u> Chairman – Sue Harrison proposed by Leah Longley, seconded by Andrea Elrick Stewart Vice Chair – Vacant Treasurer – Nicola Gillies proposed by Andrea Elrick Stewart seconded by Leah Longley Secretary – Leah Longley proposed by Sue Harrison seconded by Andrea Elrick Stewart	
8	<u>AOCB</u> <ul style="list-style-type: none"> • Christmas Present purchase to be agreed - costs etc. • Frequency of meetings to be increased to 2 per term, with alternating days to accommodate attendance 	
9	<u>Date of Next Meeting</u> Thursday 7 th November 6.30pm	

Unapproved