

Tipperty Parent Group

AGM Meeting – Tuesday 20th September 2022 @ 6.30pm

Attendees: Miss. Buchan (Head Teacher), Mrs. Bailey, Mrs. Elrick-Stewart, Mrs. Comery, Mrs. Sherriffs. Via Teams: Mr. Fuller, Mrs. Fuller.

Item	Notes	Actions
1	<p><u>Welcome and Apologies</u></p> <p>Mrs. Elrick-Stewart thanked everyone for attending, especially those who had attended at short notice. In the absence of a chairperson Mrs Elrick-Stewart had volunteered to chair the meeting.</p> <p>Apologies were noted from Miss. Watt, Mrs. Gillies, Mrs. Yeoman, Mrs. Mackay, Mrs. Harrison, Mrs. Hewitt, Miss. Buchan, Cllr. Crawley, Cllr. Davidson, Cllr. McAllister and Cllr. Owen.</p>	
2	<p><u>Minutes of Last Meeting</u></p> <p>The minutes from the last meeting on June 15th 2022 were approved. Outstanding actions were as follows;</p> <p>Miss. Buchan confirmed receipt of the two ipads ordered earlier in the year.</p>	
3	<p><u>Chairperson's Report</u></p> <p>Mrs. Elrick-Stewart advised that the former Chairperson Mrs. McKerrow had stood down since her son had left the school. No formal chairperson's report was provided.</p> <p>Mrs. Elrick-Stewart gave a brief summary of the Parent Groups work over the past year.</p> <p>The Parent Group have continued to have meetings via Teams throughout the year.</p> <p>The group has had a successful year of fundraising, following a quiet few years during the Covid 19 pandemic.</p> <p>We have had the Maureen Smith event in March which raised £1528 and the Bingo evening in June raising £307.</p> <p>A survey was carried out to see how parents would like to support future fundraising events.</p> <p>The Parent Group has continued to look after the defibrillator machine outside the school. The replacement of parts to continue its availability for the community has been undertaken. Donations of money to put towards these have been received from within the school and wider community.</p>	

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4	<p><u>Head Teacher’s Report</u></p> <p>It is great to see everyone back in school in person once more for a Parent Council Meeting.</p> <p>This term we have started our work in our Pupil Working Groups, and we have already shared some of our planned activities with you in our recent Working Group newsletter. The Working Groups this session are: JRSO (Road Safety), Gardening, Rotakids, Health, Eco and Pupil Learning Council. We look forward to supporting our new P7 House Captains to bring various initiatives forward, as part of their work in their House Groups. Some future activities will include the re-introduction of the Tuckshop by the Health Group, further work in the vegetable garden by Gardening group and also work on Climate Action by the Eco Group.</p> <p>Recently we were delighted to be visited by Mr Philip Tibbetts, Vexillologist for Scotland, who has introduced the children to the important aspects of flag design in preparation for the Design a Flag for Aberdeenshire competition. We look forward to seeing all the children’s ideas for their flag designs.</p> <p>There will be a planned visit to the Science Centre in October, in line with the curricular focus of electricity. More information regarding this trip will be available in the coming weeks. Further information on the work of both classes this term is available in the class curricular newsletters.</p> <p><u>Our improvement priorities this session are:</u></p> <p>Promoting Positive Relationships Further development of Outdoor Learning and Play. Literacy - including a focus on moderation of writing and the use of effective questioning.</p> <p><u>Promoting Positive Relationships</u></p> <p>This session we plan to revisit our school Policy on Promoting Positive Relationships in school. This follows on from work carried out last session by the Pupil Learning Council on the school rules and values. We hope to form a Parent Working Group to work on this in term 2. Please let me know if you would like to help review this policy as part of a Working Group. Over the past year we have greatly appreciated the input from Parents in developing our RSHP policy and following on from this, work has started using the RSHP progression and we have also purchased some new books for the school library on related topics.</p> <p><u>Education Scotland Inspection- September 2022</u></p> <p>Next week we will receive a visit from Education Scotland inspectors (w.c. 26.9.22). We look forward to sharing the work of Tipperty School with the inspectors and we will receive a report of their findings within 6-8 weeks of the inspection date. Thank you to everyone who responded to the Parent Questionnaires for Education Scotland.</p> <p>We look forward to welcoming you to our Parent’s Open Afternoon on Tuesday 4th October. We will also be sharing aspects of your child’s progress in their interim reports and Parent Appointments from 10th October onwards. In the meantime, please keep in touch if we can help in any way.</p>	

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5	<p><u>Treasurer's Report</u> Mrs Elrick-Stewart advised that the account balance stood at £1805.67. It was noted that there was planned expenditure to be deducted from this. Annual Accounts report appended to minutes.</p>	
6	<p><u>Proposed Purchases</u> Costs for replacement Bark for the 'cosy corner' have been obtained by Miss Buchan. It was agreed that child friendly 'Play Bark' that met the required safety standards should be purchased. A quote had been obtained from the council landscape services, however it was agreed that some investigation of alternative suppliers would be prudent before reaching a decision on where to buy from.</p> <p>Miss. Buchan has also provided details of the schools requirements for waterproof trousers as well as potential suppliers. It was agreed that the Parent Group would proceed with procuring these. 15 pairs in total required.</p>	<p>AES / NG</p> <p>NG</p>
7	<p><u>Defibrillator</u> Mrs. Elrick-Stewart advised that the replacement battery and adult pads had now been installed and the Defib machine was now back on 'The Circuit' register. The Paediatric pads are still awaited although it is understood that the adult pads can be used on children too.</p> <p>Miss. Buchan noted that the office was holding the £130 of cash donations made by the community to purchase the replacement parts.</p> <p>Mrs. Elrick-Stewart believed that the invoice had already been paid directly by the Parent Group. Mrs. Nicola Gillies to liaise with the school regarding the Defib payments.</p> <p>Mrs. Elrick-Stewart advised that the current Defib machine only had a couple of years of its lifespan left and the recent issue with procuring replacement parts had caused concern.</p> <p>It was put forward that future fundraising could be aimed at raising funds for a new Defib machine. A future 'Bags of Help' application or possible crowd funding appeal were suggestions for this.</p> <p>It was agreed by the group that Miss. Buchan should contact Donald Montgomery who undertook first aid / Defib training at the school in the past to see if another similar session could be organised in the future. It was agreed that the event should be open to the wider community to help community engagement in regard to the Defib machine and its ongoing maintenance.</p>	<p>AES</p> <p>NG</p> <p>CB</p>
8	<p><u>Nomination of Auditor</u> Mrs. Laura Abel is to carry out the audit of the Parent group accounts.</p>	<p>NG</p>

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9	<p><u>Nomination of Parent Group Members</u> Chairperson: Mrs. Claire Comrey <i>Proposed by - Andrea Elrick-Stewart. Second by – Laura Sherriffs</i></p> <p>Treasurer: Mrs. Nicola Gillies <i>Proposed by - Andrea Elrick-Stewart. Second by – Claire Comrey</i></p> <p>Secretary: Mrs. Andrea Elrick-Stewart. <i>Appointed provisionally to be elected at next meeting</i></p> <p>Vice-Chairperson Mrs. Tracy Mackay <i>Appointed provisionally to be elected at next meeting</i></p> <p>The following persons also agreed to be Parent Group Helpers Mrs. Laura Sherriffs, Mrs. Sue Harrison and Mrs. Margaret Yeoman.</p>	<p>Noted</p> <p>Noted</p>
10	<p><u>Fundraising & Planning</u> Mrs. Elrick-Stewart advised that the Bags of Help Tesco Blue Token appeal finished at the end of September 2022. It was advised that any monies received would be used to buy ICT equipment.</p> <p>Miss. Buchan informed that she had received a letter from Vincent Docherty Head of Education at Aberdeenshire Council querying why ICT equipment had been requested when this was provided by the local authority. Miss. Buchan had replied in regard to this.</p> <p>Mrs. Elrick-Stewart confirmed that Paperdoll Photography sessions had been offered to parents on the 9th October. It was noted that sessions were open to not only parents but also their wider circle of family, friends and also staff. The group is to receive 15% of sales.</p> <p>Miss. Buchan confirmed that the school Christmas raffle would be going ahead this year and she would order the raffle books for this.</p>	<p>AES</p>
11	<p><u>Facebook Page</u> It was agreed that any parents whose children were no longer at the school could remain on the facebook page.</p>	
12	<p><u>A.O.C.B</u></p> <p><u>Watering Plants</u> Mrs. Elrick-Stewart advised that the Community Council had informed that they would pay the Parent Group £200 to water the planters provided on Logie Road during the Summer. Miss. Buchan advised that she would contact Udney Community Council who had provided the planters.</p>	<p>CB</p>

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12	<p><u>A.O.C.B</u></p> <p><u>School Lunches & Food Waste</u></p> <p>A concern was raised by a parent on the amount of food waste reported by their child at school meal times from unused (not uneaten) food. It was also queried if children were allowed to be offered 2nd helpings or greater portions if they were still hungry. It was noted that children's appetites varied greatly particularly over the years from P1 and P7. Miss. Buchan agreed to take the query to the Catering Team. See response below.</p> <p><i>'Thank you for your enquiry regarding portion sizes and the nutritional composition of the school menu. All School meals in Scotland are required to comply with the Nutritional Requirements for Food and Drink in Schools (Scotland) Regulations 2020 which are set out by the Scottish Government. The School menu is required to be nutritionally analysed in order to comply with these regulations.</i></p> <p><i>There is a daily standard for Energy that must be met each day of the menu week as well as across the whole week on the menu. The introduction of a daily energy standard has ensured there are no variations or extremes in energy provision from day to day on the menu and that balanced options are provided each day. Nutrient standards are also set out for fat, saturated fat, free sugars and sodium which must not exceed maximum requirements and all other nutrients which must meet minimum requirements.</i></p> <p><i>As well as nutrient standards we are also required to meet individual food group standards which for example include, ensuring at least 2 portions of vegetables and 1 portion of fruit are offered as part of the school lunch. Portion sizes on the primary menu are derived as a result of complying with the Government guidelines for children at primary school age. As each meal has been nutritionally analysed we do not offer second portions as this would exceed what we are allowed to provide in terms of energy and other nutrients.</i></p> <p><i>All this means that we cannot offer different size portions between the age groups and we definitely cannot offer seconds as this would push the Nutritional guidelines well over the set amounts. In relation to food waste our kitchen operate on a food ordering system which means that pupils pre-order their food so we know exactly the portions we need to make for each school, within our kitchens our cooks keep a record each time they make a menu item and monitor how much waste comes back of the side dishes and adjust the quantities accordingly which over a period of time allows us to manage this effectively.'</i></p> <p><u>Basketball Hoop Net</u></p> <p>A parent has requested to buy a new basketball net for the frame in the playground. Miss. Buchan noted that a play equipment inspection was due shortly and she would enquire about whether this was acceptable.</p>	CB
13	<p><u>Date of Next Meeting</u></p> <p>Tuesday 15th November 6.30pm.</p>	