

# Communication in Tipperty School



At Tipperty School we understand that communication with parents and carers is essential in ensuring the very best outcomes for our pupils. We communicate with parents in a number of different ways.

**Group Call/emails:** Group call emails are used to communicate messages directly to parents.

**Phone call:** We may contact you by telephone to communicate urgent information about your child.

**Google Classroom:** Google Classroom will be used to communicate information about your child's learning e.g. homework assignments. Your child may also share news/photos with the class on the Google Classroom stream.

**Newsletters:** Newsletters are issued regularly throughout the year.

**School Reports:** A written report is issued to parents in October and May each year. These reports outline progress made, as well as sharing identified next steps.

**Parent Appointments:** We offer two opportunities each school year for parents to meet with class teachers (October and May). These appointments provide parents with an opportunity to discuss any concerns or to share information with class teachers.

**Individual Education Plan (IEP):** Any pupil who requires a significant amount of support to reach their targets in school may have an IEP. This document details a child's goals and the plan towards reaching them. IEPs are regularly reviewed and shared with/ written in collaboration with parents.

**Additional paperwork:** Where appropriate, individual risk assessments and medical care plans are also created for our pupils and shared with parents as necessary.

**Social Stories:** Staff may issue social stories to help parents and school to work collaboratively to prepare pupils for changes in routine or for new events.

**School Reviews:** School Reviews will be held as required to support children to meet their identified targets e.g. with the support of the Educational Psychologist.

**Multi-Agency Action Planning Meetings (MAAP):** These meetings are where multiple agencies involved in a child's care, as well as parents, come together to discuss progress and create plans towards next steps. Multi-agency working is an ongoing process, however it is essential for all agencies to meet officially at least once per year. MAAP meetings can be more frequent if staff or parents feel more time is required to discuss or to explore matters with the wider team.

**Parent Group Meeting:** The Head Teacher provides a HT Report at every meeting of the Tipperty Parent Group.

**Open Afternoons/Performances:** We invite parents into school regularly to enable the children to share what they have been learning e.g. Christmas Show, Jubilee celebrations.

**Transition meetings:** Meetings are held as appropriate to learner needs to support learners as they start school in P1 and as they move onto Ellon Academy in P7. Some learners will participate in Enhanced Transition with the Secondary School dependent on identified need.

**General meetings:** At any time, parents or staff can request to meet to discuss any current concerns. Please contact the school if you wish to arrange a meeting.